

## ARCHIVES MONTH

### Wisconsin Archives Month: October

The Wisconsin Historical Records Advisory Board is proud to sponsor Wisconsin Archives Month in October 2008.

Following in the mode of last year's broader theme, which provided a framework for including many different [historical records](#), the tagline for 2008 is "Discover the Unexpected: Visit Your Local Archives."

As in the past, Archives Month is an opportunity for institutions statewide to showcase their historical treasures through [public programs](#). It also enhances awareness of and gives visibility to the celebration of archives and archivists.

To assist institutions with Archives Month programming, we have created a toolkit to help you as you plan and host your own open house. The toolkit walks you through the entire process of planning an open house, with tips to make your event a success. In the toolkit you will find guidelines, named [Archives Open House](#) [DiY Guidelines](#) (PDE, 37 KB). In the guidelines will find links to:

- **our invitation template** (PDF, 123 KB) which allows you to modify, print and mail your own invitations
- **our press release template** (PDF, 29 KB) which allows you to modify, print and send a press release to local newspapers, helping promote your event
- **our sign template** (PDF, 260 KB) which allows you to modify, print and post signs helping direct traffic through your facility and to parking areas

NOTE: Each document in the toolkit is in Adobe Acrobat, which allows you to download and print the files, but will not allow your modifications to be saved. Contact us if you would like the documents sent to you in another format.

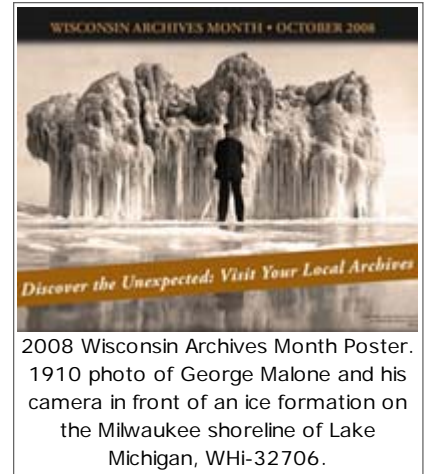
We continually update our materials to serve you better. If you have other ideas that will expand this toolkit or other Archives Month suggestions, please forward them on to us!

[Archives Month events](#) are already being planned throughout Wisconsin. We encourage you to [send us your event for inclusion](#).

#### Participate in Archives Month!

Comb your archives and historical collections for historical materials for use in programs that reflect Wisconsin's wide and varied stories, such as:

- photographs and posters
- audio recordings
- letters
- newspapers
- diaries



2008 Wisconsin Archives Month Poster. 1910 photo of George Malone and his camera in front of an ice formation on the Milwaukee shoreline of Lake Michigan, WHI-32706.

### How do others celebrate Archives Month?

Each October the Society of American Archivists promotes **American Archives Month: Celebrating the American Record**, a nationally focused campaign to spotlight archives and archivists around the country. As part of this effort, the Wisconsin Historical Society and other archival institutions throughout the state celebrate Wisconsin Archives Month. This local effort brings attention to the rich historical record of Wisconsin and its people.

For more information about American Archives Month, 2008, as well as previous years' celebrations, see the [Society of American Archivists website](#) and the [Council of State Archivists website](#).

### Need Assistance?

The Wisconsin Historical Records Advisory Board staff will be glad to answer your questions and provide sources for help in planning your own Archives Month program.

**Coordinator:** [Peter Gottlieb](#)

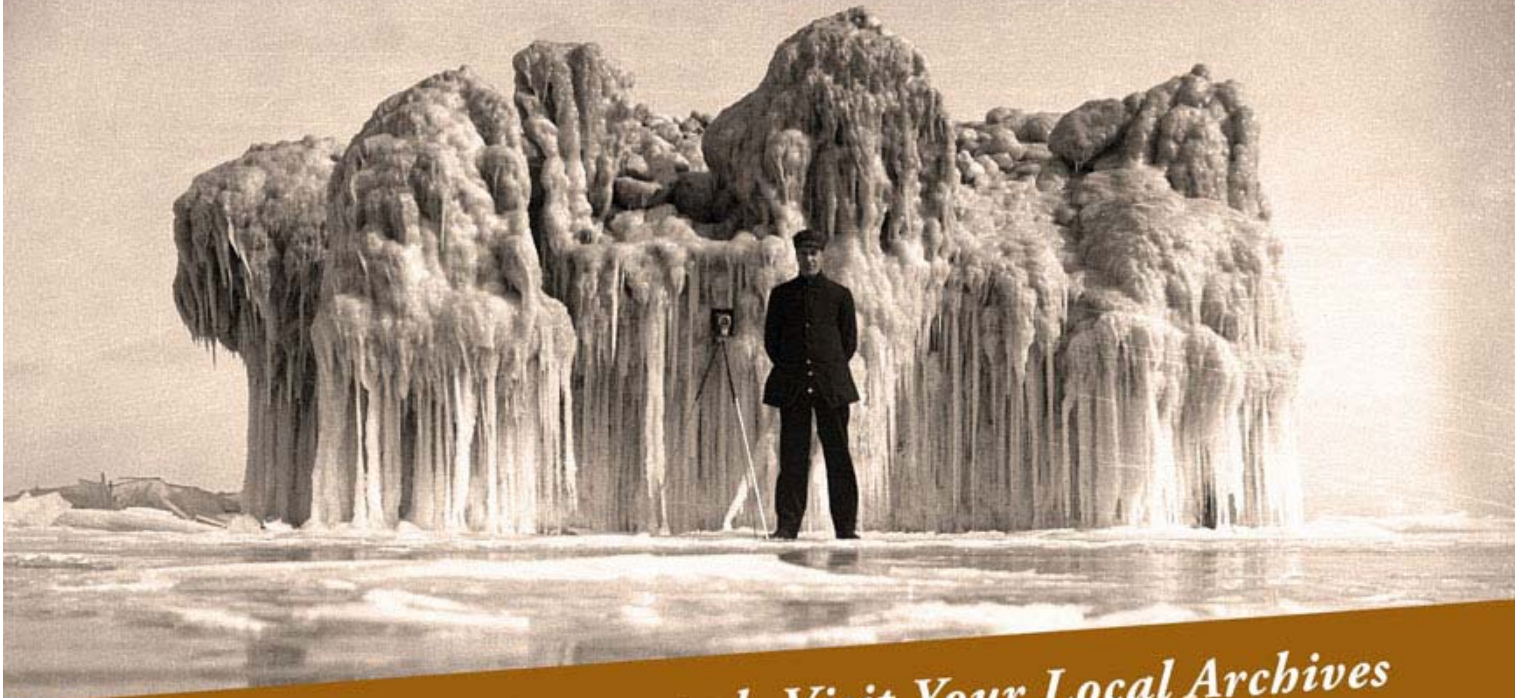
**Phone:** 264-6480

### Who Sponsors Archives Month?

Archives Month is an annual celebration and is co-sponsored by the [Wisconsin Historical Records Advisory Board](#), a volunteer board appointed by the Governor in association with the Wisconsin Historical Society. The Society would like to thank Demco, Inc. and Spacesaver, Inc. for their generous support of Archives Month.



WISCONSIN ARCHIVES MONTH • OCTOBER 2008



*Discover the Unexpected: Visit Your Local Archives*

George Melrose and his camera in front of an ice formation on the Milwaukee shoreline of Lake Michigan, 1910. WPHS Image ID: 32706



WISCONSIN  
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SOCIETY

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[wisconsinhistory.org/archivesmonth](http://wisconsinhistory.org/archivesmonth)

Archives Month is sponsored by the Wisconsin Historical Society and the Wisconsin Historical Society Advisory Board and generous support from Spacesaver, Inc. and Demco, Inc.



“Discover the Unexpected: Visit Your Local Archives”

Wisconsin archives can surprise and delight as well as inform visitors. Their collections include fascinating windows on state and local history that sometimes reveal events, people and trends we never knew before. During Archives Month 2008, we feature the unexpected riches that our state's historical records hold.