

# WISCONSIN RECORDS ASSESSMENT PROJECT

## TIMELINE

TASKS	Calendar 2008						Calendar 2009					
	Apr-Jun		Jul-Sep		Oct-Dec		Jan-Mar		Apr-Jun		Jul-Sep	
	Q2		Q3		Q4		Q1		Q2		Q3	
Hire project staff, begin survey development, and create project website	■	■										
Complete development of surveys and distribute and collect surveys		■	■	■								
Repository site visits				■	■							
Analyze survey data, complete bibliographic research, & prepare report				■	■	■						
Post survey report on website						■						
Create statewide online directory						■	■	■				
Prepare for symposium							■	■				
Hold symposium and prepare proceedings							■	■				
Write final project plan and blueprint for documentation needs										■	■	■
Distribute plan and publicize findings												■