



WISCONSIN
HISTORICAL
SOCIETY

WISCONSIN HISTORICAL SOCIETY -
WISCONSIN COUNCIL FOR LOCAL HISTORY
MINI-GRANT APPLICATION



WISCONSIN
COUNCIL FOR
Local History

AFFILIATE INFORMATION

Name of Organization: Badger History Group

TITLE OF PROJECT: PastPerfect Upgrade and Data Loggers for BHG Archives

PLEASE COMPLETE THE FOLLOWING

1) CATEGORY OR CATAGORIES INTO WHICH THE PROJECT FALLS (SEE INSTRUCTIONS)

- | | | | |
|---|--|-----------------------------------|---|
| <input type="checkbox"/> Archival Supplies | <input checked="" type="checkbox"/> Past Perfect | <input type="checkbox"/> Storage | <input type="checkbox"/> Digitization |
| <input checked="" type="checkbox"/> Climate Control | <input type="checkbox"/> Computer hardware | <input type="checkbox"/> Training | <input checked="" type="checkbox"/> Conservation Supplies |

2) IS YOUR ORGANIZATION A CURRENT AFFILIATE OF THE WISCONSIN HISTORICAL SOCIETY? *

- YES NO *Organization must be an Affiliate to apply

3) IS YOUR ORGANIZATION CURRENT IN FILING ANNUAL REPORTS? *

- YES NO *Annual report must be filed prior to applying for a mini-grant

4) IS YOUR ORGANIZATION LISTED ON THE IRS WEB SITE AS A PUBLIC CHARITY TO WHICH TAX DEDUCTIBLE CONTRIBUTIONS CAN BE MADE? *

- YES NO

*Check eligibility: <https://apps.irs.gov/app/eos/>
or contact Wisconsin Historical Society staff for help at fieldservices@wisconsinhistory.org

PLEASE COMPLETE THE FOLLOWING

5) HAS YOUR ORGANIZATION APPLIED FOR A MINI-GRANT DURING THE PAST 5 YEARS?

YES NO

6) HAS YOUR ORGANIZATION BEEN AWARDED A MINI-GRANT DURING THE PAST 3 YEARS?

YES NO

7) IF YOUR ORGANIZATION IS A FIRST-TIME APPLICANT, HAS IT CONSULTED WITH FIELD SERVICES STAFF?

YES NO

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE STORY OF YOUR ORGANIZATION:

The Badger History Group (BHG) is a volunteer-staffed, non-profit organization dedicated to collecting, preserving and sharing the history of the Badger Army Ammunition Plant before, during and after its tenure as a propellant production facility in Sauk County WI. It serves the communities of former residents, workers and their families, historians, and the general public—mostly in Sauk and neighboring counties. A locally and nationally significant archives, BHG collections hold unique items like objects, documents, oral histories, and a range of visual materials, only a small percentage of which have related materials in county and regional repositories. Given the complexity of the subject matter, the archives also has global value for genealogical exploration, military history and weapons manufacture, industrial architecture and design, and environmental management. Moreover, it is in a unique position to bring together diverse historical sources to interpret the effects of politics and culture on land and its use.

Since the group's creation in 1998 at the closure of the plant, it has evolved from a productive, loosely organized working group to a 501(c)3 organization with an elected Board, formal membership, on-site museum (with >1000 visitors annually), archives, newsletter, website and other public outreach activities. Along with its active collection of personal interviews and other documentation, and producing its own interpretive materials, the group received thousands of records, photographs, plans, documents and other materials from the ammunition plant. BHG has received several grants for its interpretive projects, e.g., from Wisconsin Humanities Council for the photographic exhibition "Inside the Fence", which displayed at several public venues including the WHS Museum in 2002, and the video documentary "Powder to the People" in conjunction with Wisconsin Public TV. BHG also produced the award-winning book "Powder, People and Place" by member Michael Goc.

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE NEED OR PROBLEM THE PROPOSED PROJECT WILL ADDRESS:

BHG is a small volunteer organization that cares for a huge amount of archival materials, many of them inherited from the massive records of the former BAAP. Despite ongoing work to accession and archive these records, a huge backlog necessarily remains. In early 2020, supported by a \$1000 grant from the Greater Sauk County Community Foundation, Dr. Heather Sonntag led an inventory and assessment of the BHG collection—comprising some 391 accessions and 20,000 catalogue records of 19 material types—and identified needs for its protection, management and accessibility. The project found that “the BHG archives is well documented and maintained, implements archival standards, and manages collections with a PastPerfect database. In fact, the archives and museum are remarkable in extent and condition, especially considering limited staff and funding. Invaluable assets of the organization include a huge, diverse wealth of historical themes and materials, and a dedicated, innovative and professional-caliber volunteer staff.”

The assessment project made detailed assessments of the % of accessions needing various types of work, and concluded that the archives database and protection work is about ¼ complete. It identified short- and long-term needs ranging from the ongoing work of cataloging, identifying and describing materials, to more specific projects that will require new, well-planned effort and funding. For example, an estimated 65,000 items still need to be cataloged, which are mostly Army photographs and negatives, and many large-format technical drawings and plans.

Among the most immediate, short-term needs was an upgrade in archival software to accelerate and improve archival tasks and internal access. This upgrade would also allow the resolution of other long-term needs such as a more detailed collection-wide inventory and location documentation, and improving public access thru the website. Another immediate need was to assess preservation needs such as humidity and temperature control.

IN 300 WORDS OR FEWER, TELL US HOW THE ACTIVITIES OR PRODUCTS TO BE USED IN THE PROJECT WILL ADVANCE THE NEED OR HELP SOLVE THE PROBLEM YOU HAVE IDENTIFIED:

For a nationally significant collection, with some 20,000 catalogue records of diverse materials, and another 65,000 to go, PastPerfect 5.0 (PP5) is a must, by increasing capacity, functionality, speed and efficiency. This is necessary, since the current archivist and other volunteers are advancing in age and their knowledge and dedication are irreplaceable, for example to identify archival materials such as the purposes of Army photos, and the identities of sites, processes, and people portrayed. PP5 will help resolve long-term needs such as expanding the BHG website in order to include controlled public access and to encourage engagement in the museum, the collection, and the organization. The Inventory Manager software add-on will help the collection become better documented and organized in the near future, and longer term to streamline and improve its monitoring and internal access, and allow us to do periodic assessments much more readily and with less effort than characterized by the recent assessment project.

AALHS membership allows us to receive 20% discount on the PP5 and upgrades, as well as its other benefits such as professional development and guidance for BHG staff and board, and its Standards and Excellence Program for History Organizations.

The Reibel text was recommended for grantees by the 2019 mini-grant webinar.

The 2 humidity/temperature loggers will collect and store data on critical environmental conditions in our archives and museum, located in a former Army building which is not climate-controlled. These will be shared among the 6 storage/museum rooms and vaults, and help guide us to improve conditions; or at the least to document the need for new or improved facilities, perhaps in the form of a multi-purpose visitors center, long discussed by various stakeholders at the former BAAP.

PLEASE PROVIDE US WITH THE FOLLOWING STATEMENT OF SOURCES AND USES OF FUNDS FOR THE PROJECT:

SOURCES OF FUNDS

MINI-GRANT FUNDS: \$ 540

MATCHING FUNDS: \$ 540

TOTAL PROJECT FUNDS: \$ 1080

USES OF FUNDS

SYSTEMS AND SOFTWARE FOR RECORDING, INVENTORYING, AND ACCESSING COLLECTIONS: \$ 671

MATERIALS AND ITEMS TO MAINTAIN AN APPROPRIATE ENVIRONMENT FOR COLLECTIONS: \$ 260

CONSERVATION MATERIALS: \$ 149

TRAINING MATERIALS AND EXPENDITURES \$ _____
(ANY TRAVEL AT \$0.14/MILE)

HARDWARE FOR COLLECTIONS MANAGEMENT AND ACCESS: \$ _____

TOTAL PROJECT FUNDS: \$ 1080

APPLICANT'S SIGNATURE: _____ DATE: _____

PLEASE SUBMIT 1 PAPER COPY OF THIS APPLICATION TO:

FIELD SERVICES PROGRAM
WISCONSIN HISTORICAL SOCIETY
816 STATE STREET
MADISON, WISCONSIN 53706

THANK YOU!

CONTACT US WITH QUESTIONS:

JANET SEYMOUR
715-836-2250 janet.seymour@wisconsinhistory.org

KRISTEN LEFFELMAN
414-988-8655 kristen.leffelman@wisconsinhistory.org

Proposed budget for Wisconsin Historical Society mini-grant, from Badger History Group

Past Perfect 5 upgrade	\$ 348
PP Inventory manager	236
PP nomenclature upgrade	32
PP User Guide	16
PP Training CD	39
AALHS membership	98
Reibel Collections Manual	51
Temperature/Humidity Data Logger (2 @ \$130)	<u>260</u>
 TOTAL	 \$1,080
 50% requested from mini grant	 \$ 540



WISCONSIN
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2020
WISCONSIN HISTORICAL SOCIETY -
WISCONSIN COUNCIL FOR LOCAL HISTORY
MINI-GRANT APPLICATION



WISCONSIN
COUNCIL FOR
Local History

AFFILIATE INFORMATION

Name of Organization: Norskedalen Nature & Heritage Center

TITLE OF PROJECT: Caring for Norskedalen's Collection

PLEASE COMPLETE THE FOLLOWING

1) CATEGORY OR CATAGORIES INTO WHICH THE PROJECT FALLS (SEE INSTRUCTIONS)

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Archival Supplies | <input type="checkbox"/> Past Perfect | <input checked="" type="checkbox"/> Storage | <input type="checkbox"/> Digitization |
| <input checked="" type="checkbox"/> Climate Control | <input type="checkbox"/> Computer hardware | <input type="checkbox"/> Training | <input type="checkbox"/> Conservation Supplies |

2) IS YOUR ORGANIZATION A CURRENT AFFILIATE OF THE WISCONSIN HISTORICAL SOCIETY? *

- YES NO *Organization must be an Affiliate to apply

3) IS YOUR ORGANIZATION CURRENT IN FILING ANNUAL REPORTS? *

- YES NO *Annual report for 2019 must be filed prior to applying for a mini-grant

4) IS YOUR ORGANIZATION LISTED ON THE IRS WEB SITE AS A PUBLIC CHARITY TO WHICH TAX DEDUCTIBLE CONTRIBUTIONS CAN BE MADE? *

- YES NO

*Check eligibility: <https://apps.irs.gov/app/eos/>
or contact Wisconsin Historical Society staff for help at fieldservices@wisconsinhistory.org

PLEASE COMPLETE THE FOLLOWING

5) HAS YOUR ORGANIZATION APPLIED FOR A MINI-GRANT DURING THE PAST 5 YEARS?

YES NO

6) HAS YOUR ORGANIZATION BEEN AWARDED A MINI-GRANT DURING THE PAST 3 YEARS?

YES NO

7) IF YOUR ORGANIZATION IS A FIRST-TIME APPLICANT, HAS IT CONSULTED WITH FIELD SERVICES STAFF?

YES NO

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE STORY OF YOUR ORGANIZATION:

Norskedalen, which means Norwegian Valley, began in 1977 as an outdoor laboratory and arboretum when Dr. Alf and Carroll Gundersen donated their farm to the University of Wisconsin-La Crosse Foundation. Since then, Norskedalen has grown to include over 400 acres of a wooded valley that is crossed by miles of nature trails. In 1982, a volunteer effort to preserve some of the remaining historic farm buildings in the Coon Valley area began. This effort led to a variety of log and stone buildings being moved to Norskedalen's grounds to recreate a traditional Norwegian immigrant homestead.

In the following year, the Thrune Visitors' Center was constructed with an additional wing being added in 1991. This building houses three exhibit spaces, a library, gift shop, commercial kitchen, and the Norskedalen offices. While this building serves its purpose for many museum functions, it lacks the appropriate space for the proper storage of Norskedalen's collection.

Since the construction of the additional wing, Norskedalen has become its own private non-profit. Thanks to its members and generous donors, Norskedalen continues to serve its mission of preserving and interpreting the natural environment and cultural heritage of the region while providing educational opportunities for all.

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE NEED OR PROBLEM THE PROPOSED PROJECT WILL ADDRESS:

Since Norskedalen's establishment, many rare and fragile objects have been added to the collection that help tell the story of Norwegian immigrants and their use of the natural resources they found in Coon Valley.

However, the Thrune Visitors' Center does not yet include a space that is specific to collections storage. This has created some major challenges. Currently, the objects in Norskedalen's collection that are not on display are housed on the third floor of the Thrune Visitors' Center along with other items unrelated to the collection. This arrangement is due to the lack of space inside the building.

Because other items are being stored in this same area, there is not nearly enough space for the collection. Inadvertently, this has led to objects being stored improperly. With little organization, objects of different materials are being stored together in shared containers while others are stored directly on the floor. In addition, having the collection stored in the same place as the heating and cooling system causes concern as it potentially creates an environment that is hazardous to Norskedalen's collection.

IN 300 WORDS OR FEWER, TELL US HOW THE ACTIVITIES OR PRODUCTS TO BE USED IN THE PROJECT WILL ADVANCE THE NEED OR HELP SOLVE THE PROBLEM YOU HAVE IDENTIFIED:

In the past few years, Norskedalen staff and board members have been working to address this issue of collections storage and brainstorming solutions to this problem.

Back in 1977, when the Gundersen family donated their farm to begin Norskedalen, their house was included in the donation. The building has been identified by staff and the Norskedalen Board as a space that has the ability to solve Norskedalen's problem of a suitable collections facility. While the house offers adequate space for collections storage, it is not without its faults. It lacks the necessary furniture and equipment to properly care for the collection.

The funding from this grant would help with purchasing the items needed to adapt the house so that the collection can be moved to a safer environment. With the resources provided by this grant, Norskedalen would be able to purchase the necessary amount of shelving so that objects could be correctly organized and stored. A dehumidifier and blackout window shades could also be acquired for objects that are sensitive to relative humidity and light exposure. As preservation is at the forefront of this project, necessary archival materials are also needed.

PLEASE PROVIDE US WITH THE FOLLOWING STATEMENT OF SOURCES AND USES OF FUNDS FOR THE PROJECT:

SOURCES OF FUNDS

MINI-GRANT FUNDS: \$ 700.00

MATCHING FUNDS: \$ 942.10

TOTAL PROJECT FUNDS: \$ 1,642.10

USES OF FUNDS

SYSTEMS AND SOFTWARE FOR RECORDING, \$ _____
INVENTORYING, AND ACCESSING COLLECTIONS:

MATERIALS AND ITEMS TO MAINTAIN AN \$ 1,642.10
APPROPRIATE ENVIRONMENT FOR COLLECTIONS:

CONSERVATION MATERIALS: \$ _____

TRAINING MATERIALS AND EXPENDITURES \$ _____
(ANY TRAVEL AT \$0.14/MILE)

HARDWARE FOR COLLECTIONS MANAGEMENT AND \$ _____
ACCESS:

TOTAL PROJECT FUNDS: \$ 1,642.10

PLEASE SUBMIT 1 PAPER COPY OF THIS APPLICATION TO:

FIELD SERVICES PROGRAM
WISCONSIN HISTORICAL SOCIETY
816 STATE STREET
MADISON, WISCONSIN 53706

THANK YOU!

CONTACT US WITH QUESTIONS:

JANET SEYMOUR
715-836-2250 janet.seymour@wisconsinhistory.org

KRISTEN LEFFELMAN
414-988-8655 kristen.leffelman@wisconsinhistory.org

**WISCONSIN HISTORICAL SOCIETY MINI-GRANT
NORSKEDALEN NATURE & HERITAGE CENTER**

MINI-GRANT BUDGET

Quantity	Product	Price/Unit	WHS Gaylord Discount	Total
10	Gaylord Tennsco Shelving Unit 84" x 48" x 24"	\$143.10	18%	\$1,173.42
6	Gaylord Blue Burly Box 18" x 24" x 6"	\$26.99	18%	\$132.79
1	Gaylord Acid-Free Tissue (100-pack) 20" x 30"	\$42.99	18%	\$35.25
3	Redi Cut-to-Size Blackout Shades (4-pack)	\$33.88	N/A	\$101.64
1	50-Pint 115-Volt ENERGY STAR Dehumidifier	\$199.00	N/A	\$199.00

PROJECT TOTAL \$1,642.10

MINI-GRANT REQUEST

Norskedalen is requesting \$700.00 based on a project budget of \$1,642.10.

MATCHING FUNDS

Matching funds will be raised through private gifts to Norskedalen as well as through admission fees.



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WISCONSIN COUNCIL FOR LOCAL HISTORY
MINI-GRANT APPLICATION



WISCONSIN
COUNCIL FOR
Local History

AFFILIATE INFORMATION

Name of Organization: Sauk County Historical Society Inc.

TITLE OF PROJECT: Computer Hardware Upgrade for Curator

PLEASE COMPLETE THE FOLLOWING

1) CATEGORY OR CATAGORIES INTO WHICH THE PROJECT FALLS (SEE INSTRUCTIONS)

- | | | | |
|--|---|-----------------------------------|--|
| <input type="checkbox"/> Archival Supplies | <input type="checkbox"/> Past Perfect | <input type="checkbox"/> Storage | <input type="checkbox"/> Digitization |
| <input type="checkbox"/> Climate Control | <input checked="" type="checkbox"/> Computer hardware | <input type="checkbox"/> Training | <input type="checkbox"/> Conservation Supplies |

2) IS YOUR ORGANIZATION A CURRENT AFFILIATE OF THE WISCONSIN HISTORICAL SOCIETY? *

- YES NO *Organization must be an Affiliate to apply

3) IS YOUR ORGANIZATION CURRENT IN FILING ANNUAL REPORTS? *

- YES NO *Annual report for 2019 must be filed prior to applying for a mini-grant

4) IS YOUR ORGANIZATION LISTED ON THE IRS WEB SITE AS A PUBLIC CHARITY TO WHICH TAX DEDUCTIBLE CONTRIBUTIONS CAN BE MADE? *

- YES NO

*Check eligibility: <https://apps.irs.gov/app/eos/>
or contact Wisconsin Historical Society staff for help at fieldservices@wisconsinhistory.org

PLEASE COMPLETE THE FOLLOWING

5) HAS YOUR ORGANIZATION APPLIED FOR A MINI-GRANT DURING THE PAST 5 YEARS?

YES NO

6) HAS YOUR ORGANIZATION BEEN AWARDED A MINI-GRANT DURING THE PAST 3 YEARS?

YES NO

7) IF YOUR ORGANIZATION IS A FIRST-TIME APPLICANT, HAS IT CONSULTED WITH FIELD SERVICES STAFF?

YES NO

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE STORY OF YOUR ORGANIZATION:

Established in 1905, the Sauk County Historical Society (SCHS) is one of the first affiliates of the Wisconsin Historical Society. The mission of the Sauk County Historical Society is to preserve, protect, maintain and disseminate the history of Sauk County; and to assist other historical societies and local history related endeavors in Sauk County. With headquarters in Baraboo, Wisconsin, SCHS has been serving the residents of Sauk County and those that care about its history for 115 years. SCHS has members from across the country.

SCHS has operated a historical museum since 1906. Since 1938 this has been housed in the historic Jacob and Martha Van Orden Mansion which was purchased at that time. Since 2010 SCHS has undergone tremendous change as it strives to meet its long term goals, one of which is modern collections management. In 2013 the Society completed the restoration and renovation of the historic Island Woolen Mill Office Building in Baraboo for use as the new Sauk County History Center. This new facility allowed Society offices to move out of our beloved Van Orden mansion and for SCHS to develop modern storage spaces, work spaces and offices. All archival materials were moved from the mansion to the history center on to modern metal shelving and all artifact processing is now done in a purpose-designed area. Artifact storage remains at the mansion (which is also still a museum) but has also been upgraded with the installation of metal shelving replacing all previous wooden shelving.

SCHS has also endeavored to find the best staff that it can and in 2010 the Society hired Becca DuBey as curator. DuBey has a masters degree in museum science and has been instituting best museum practices since she was hired.

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE NEED OR PROBLEM THE PROPOSED PROJECT WILL ADDRESS:

The Sauk County Historical Society (SCHS) has been collecting artifacts for the past 115 years. SCHS now owns over 25,000 artifacts which are stored in two buildings, the Sauk County Historical Museum in the historic Van Orden Mansion and the Sauk County History Center in Baraboo. Since being hired in 2010 SCHS Curator, Becca DuBey, has instituted a rigorous acceptance system for incoming artifact and archival donations.

While most of the Society's accession records (dating back to 1905) were transferred to PastPerfect by volunteers in the past, DuBey improved upon their work by double checking entries, assigning modern accession numbers to all objects and adding cross-reference data. DuBey has also been working to catalog all old accessions.

All of this curatorial record keeping is done on an aging desktop computer which needs to be replaced. Since artifacts are in the two buildings that SCHS owns (which are half a mile apart) and the curator's desktop computer is at the history center, cataloging work at the museum is hampered. This arrangement forces the curator to either transport artifacts back and forth or take hand notes remotely and then put this data into the computer back at the office. It is not feasible to bring all artifacts to the history center for cataloging due to the sheer volume of items and the size of many of the items. Transporting artifacts also introduces a level of risk. Recording notes at the museum and the doing data entry on the computer back at the history center is inefficient.

IN 300 WORDS OR FEWER, TELL US HOW THE ACTIVITIES OR PRODUCTS TO BE USED IN THE PROJECT WILL ADVANCE THE NEED OR HELP SOLVE THE PROBLEM YOU HAVE IDENTIFIED:

SCHS proposes to purchase a new HP Envy 2019 Laptop to replace the curator's desktop computer. This will add the portability needed to work in two different buildings as well as provide up-to-date computer processing power. The HP Laptop features a 10th Generation Intel Core i7-10510U processor, 16 gigabytes of RAM and a 1 terabyte hard drive. (the current desktop computer has 4 gigabytes of RAM and a 900 gigabyte hard drive) This new laptop will allow the SCHS curator to work not only on any floor of the museum (which has four floors) but also in various rooms of the history center (curator's office, processing lab, archives room). Cataloging work will be much more efficient and artifacts will not have to be transported between buildings.

This new laptop will also provide improved processing speed and a larger hard drive. The laptop comes preloaded with Windows 10 Professional which will be an upgrade from the Windows 10 Home Edition operating system being used now.

We will match this grant with funds from Sauk County's Good Idea Grants program for \$500 as well as SCHS members who have indicated a willingness to donate matching funds. We would be willing to accept less than what we are asking for but as with most non-profits budgets are always stretched thin. We sincerely appreciate the opportunity to apply for funding for this new laptop to enhance the work of our curator.

PLEASE PROVIDE US WITH THE FOLLOWING STATEMENT OF SOURCES AND USES OF FUNDS FOR THE PROJECT:

SOURCES OF FUNDS

MINI-GRANT FUNDS: \$ 649.00

MATCHING FUNDS: \$ 650.00

TOTAL PROJECT FUNDS: \$ 1,299. 0

USES OF FUNDS

SYSTEMS AND SOFTWARE FOR RECORDING, \$ _____
INVENTORYING, AND ACCESSING COLLECTIONS:

MATERIALS AND ITEMS TO MAINTAIN AN \$ _____
APPROPRIATE ENVIRONMENT FOR COLLECTIONS:

CONSERVATION MATERIALS: \$ _____

TRAINING MATERIALS AND EXPENDITURES \$ _____
(ANY TRAVEL AT \$0. 14/MILE)

HARDWARE FOR COLLECTIONS MANAGEMENT AND \$ 1,299.00
ACCESS:

TOTAL PROJECT FUNDS: \$ 1,299.00

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FIELD SERVICES PROGRAM
WISCONSIN HISTORICAL SOCIETY
816 STATE STREET
MADISON, WISCONSIN 53706

THANK YOU!

CONTACT US WITH QUESTIONS:

JANET SEYMOUR
7 15-836-250 janet.seymour@wisconsinhistory.org

KRISTEN LEFFELMAN
414-988-8655 kristen.leffelman@wisconsinhistory.org



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MINI-GRANT APPLICATION



WISCONSIN
COUNCIL FOR
Local History

AFFILIATE INFORMATION

Name of Organization: Wisconsin Maritime Museum

TITLE OF PROJECT: Flag Collection Rehousing

Address: _____

PLEASE COMPLETE THE FOLLOWING

1) CATEGORY OR CATAGORIES INTO WHICH THE PROJECT FALLS (SEE INSTRUCTIONS)

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Archival Supplies | <input type="checkbox"/> Past Perfect | <input checked="" type="checkbox"/> Storage | <input type="checkbox"/> Digitization |
| <input type="checkbox"/> Climate Control | <input type="checkbox"/> Computer hardware | <input type="checkbox"/> Training | <input type="checkbox"/> Conservation Supplies |

2) IS YOUR ORGANIZATION A CURRENT AFFILIATE OF THE WISCONSIN HISTORICAL SOCIETY? *

- YES NO *Organization must be an Affiliate to apply

3) IS YOUR ORGANIZATION CURRENT IN FILING ANNUAL REPORTS? *

- YES NO *Annual report for 2019 must be filed prior to applying for a mini-grant

4) IS YOUR ORGANIZATION LISTED ON THE IRS WEB SITE AS A PUBLIC CHARITY TO WHICH TAX DEDUCTIBLE CONTRIBUTIONS CAN BE MADE? *

- YES NO

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5) HAS YOUR ORGANIZATION APPLIED FOR A MINI-GRANT DURING THE PAST 5 YEARS?

YES NO

6) HAS YOUR ORGANIZATION BEEN AWARDED A MINI-GRANT DURING THE PAST 3 YEARS?

YES NO

7) IF YOUR ORGANIZATION IS A FIRST-TIME APPLICANT, HAS IT CONSULTED WITH FIELD SERVICES STAFF?

YES NO

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE STORY OF YOUR ORGANIZATION:

The Wisconsin Maritime Museum engages and educates the public about the maritime history of Wisconsin and the Great Lakes region, including Wisconsin's World War II submarines and USS Cobia by collecting and preserving artifacts and archival materials; creating interactive exhibits; promoting research; and developing and implementing maritime history and environmental educational programs. The museum was founded in 1969 as the Manitowoc Submarine Memorial Association. During the 50 years the museum has been in operation, our focus has grown from commemorating the maritime heritage of the Manitowoc-Two Rivers area and the submarines built here during WWII, to preserving the maritime heritage of the whole state of Wisconsin and the Great Lakes region. Since 2005 we have served as the state's official maritime museum and have a long-standing relationship as a Wisconsin Historical Society Affiliate since our founding. We have grown to become a leader in preserving maritime heritage in Wisconsin and the Great Lakes region. Today, the Wisconsin Maritime Museum invites all people to connect with our waterways through inclusive exhibits, engaging programming, and a world-class collection. Our collection has also grown over the course of the 50 years we have been in operation. Today, our collection includes over 85,000 historic artifacts, photographs, works of art, and historic documents that help us tell the story of Wisconsin's maritime history. We are a 501(c)3 non-profit organization and receive no municipal, state, or federal money and rely entirely on private donations and grants for our funding.

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE NEED OR PROBLEM THE PROPOSED PROJECT WILL ADDRESS:

In 2001, the Wisconsin Maritime Museum undertook an expansion of our current facility which included new storage spaces for our 3-dimensional artifact collection and archives. Since then, our collection has more than doubled in size and these spaces have become overcrowded. Shelving space for 3-dimensional objects is especially limited resulting in some objects being stored on the floor. These conditions put the objects in our collection in increased danger of physical damage and loss. Currently, our collection of over 200 flags, including American flags and World War II submarine battle flags, are stored in packed boxes. There are plans to move artifacts in these spaces to our offsite storage facility to reduce overcrowding, but because this space mostly lacks climate control it would be inappropriate for textiles.

The flags are folded, wrapped in tissue, and stacked on top of one another in crowded boxes. Over time, these storage conditions could result in damage to this collection. Folding the flags without proper support strains and creases the textile, which can result in permanent damage. Stacking the folded flags within the boxes also increases handling and the potential for damage when accessing the flags. For these reasons, we are requesting funds to rehouse these flags using both rolled and flat storage methods. We will identify what flags can be rolled and rehouse them on archival tubes that will be hung on our mobile art storage rack. Any flags that cannot be rolled will be stored flat in flat file cabinet drawers. Registrar, Hannah Patten, has experience using these storage techniques and will complete this project with the help of two trained collections volunteers.

IN 300 WORDS OR FEWER, TELL US HOW THE ACTIVITIES OR PRODUCTS TO BE USED IN THE PROJECT WILL ADVANCE THE NEED OR HELP SOLVE THE PROBLEM YOU HAVE IDENTIFIED:

Proposed Activities:

- 1) Assess flag collection and identify appropriate rehousing technique (rolled vs. flat).

This step will allow us both to determine the appropriate storage method for each flag but will also be an opportunity to note any flags that are in need of conservation.

- 2) Rehouse flags. Flags will either be rolled onto archival tubes and hung from our mobile art storage rack or stored flat in flat file cabinet drawers.

Moving to a rolled or flat system rather than a boxed storage system will both benefit the preservation of these textiles and be a more efficient use of storage space. Rolled textiles can be stored vertically and take up less space than boxes. Currently, though shelving for 3-dimensional artifacts is at a premium, we do have empty flat file drawers and space on our mobile art racks. Removing the flags from the boxes will help to reduce general overcrowding in collections storage spaces by freeing up shelving space for 3-dimensional artifacts.

Supplies Needed:

3" diameter archival roll storage tube 10 pack, \$150 x 2-\$300
6" diameter archival roll storage tube 10 pack, \$279
1 roll unbuffered acid-free tissue, \$139.00
1 roll cotton twill tape, \$28.00
3/4" diameter aluminum tubing, \$10.68 x 20-\$213.60
steel hooks, \$4.97 x 50-\$248.50

Supplies On-hand:

unbleached muslin
saw
mobile art rack
flat file

PLEASE PROVIDE US WITH THE FOLLOWING STATEMENT OF SOURCES AND USES OF FUNDS FOR THE PROJECT:

SOURCES OF FUNDS

MINI-GRANT FUNDS: \$ 604.05
MATCHING FUNDS: \$ 604.05
TOTAL PROJECT FUNDS: \$ 1,208.10

USES OF FUNDS

SYSTEMS AND SOFTWARE FOR RECORDING, \$ _____
INVENTORYING, AND ACCESSING COLLECTIONS:

MATERIALS AND ITEMS TO MAINTAIN AN \$ _____
APPROPRIATE ENVIRONMENT FOR COLLECTIONS:

CONSERVATION MATERIALS: \$ 746.00

TRAINING MATERIALS AND EXPENDITURES \$ _____
(ANY TRAVEL AT \$0.14/MILE)

HARDWARE FOR COLLECTIONS MANAGEMENT AND \$ 462.10
ACCESS:

TOTAL PROJECT FUNDS: \$ _____

NAME _____

PLEASE SUBMIT 1 PAPER COPY OF THIS APPLICATION TO:

FIELD SERVICES PROGRAM
WISCONSIN HISTORICAL SOCIETY
816 STATE STREET
MADISON, WISCONSIN 53706

THANK YOU!

CONTACT US WITH QUESTIONS:

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