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**Draft Minutes**

November 11, 2024

Location: Microsoft Teams; WHS, Murphy Room

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZWM5OWJiYjYtNjM3Yy00MGNlThlMDctM2ZIOTVhNTBiZjlm%40thread.v2/0?content=%7b%22id%22%3a%22f4e2d11c-fae4-453b-b6c0-2964663779aa%22%2c%22oid%22%3a%222a54957d-de46-4aeb-8d3f-b84b8da0a4b9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWM5OWJiYjYtNjM3Yy00MGNlThlMDctM2ZIOTVhNTBiZjlm%40thread.v2/0?content=%7b%22id%22%3a%22f4e2d11c-fae4-453b-b6c0-2964663779aa%22%2c%22oid%22%3a%222a54957d-de46-4aeb-8d3f-b84b8da0a4b9%22%7d)

10:00 AM

**Virtual Attendees:** Andrea (Tess) Arenas, Menzi Behrnd-Klodt, Clayborn Benson, Anita Doering, Jack Idlas, Todd Larson, Jacob Riehl, Jane Schetter, Kenneth J. Wirth

**In-Person Attendees:** Abbie Noderhaug, Rick Pifer, Mara Rodewald

**Agenda items**

1. **Call to order**
  - a. The meeting was called to order at 10:05 AM.
2. **Wisconsin Latinx History Collective (WLHC) Presentation**
  - a. Tess, The WLHC is a volunteer run. The core team includes faculty and academic staff from seven institutions and community members. Most are (or are children of) first-generation immigrants.



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- i. Diversity. To reflect WI's Latinx populations, WLHC works to ensure representation from island and mainland ethnic subgroups and peoples with different abilities and belief systems.
  - ii. Funding. WLHC has a National Historical Publications and Records Commission (NHPRC) grant to create a digital edition (DE) project. Which are mini collections to go on a website based on five to six themes (e.g. im/migration to WI). The grant is renewable at \$125,000 yearly, up to ten years.
  - iii. DE Project. DEs will be bilingual, at no cost to anyone, and use a "shared authority model" to ensure informed cultural descriptions. Donors help write the descriptions of and select the archives and oral histories included of the DEs. Laborious process. Having history be accessible to everyone is imperative within the collective. "Our history is of no value unless our children know it".
  - iv. Building communal relationships. Enhancing knowledge and appreciation of WHS within the Latinx community and vice-versa such as the WHS Press recently publishing three books centering WI Latinx histories. WLHC also looks forward to making accessible more resources for K-12 future scholars.
- b. Abbie, thank you Tess. We can open it up for questions or comments.
  - c. Menzi, I appreciate the description of what you are doing.
    - i. Tess, thank you, there has been a movement in the scholarly world to use donors in a way that this is their work also. I also have appreciation of what WHS has been doing and forming a true partnership together.
  - d. Rick, I am reminded of the community archives movement who are also working to implement a "shared authority model".
  - e. Todd, thank you Tess.
  - f. Abbie, thank you again for sharing with us today Tess and for all the work the WLHC has been doing.



### **3. Review and Approval of July Meeting Minutes**

- a. Abbie, we will move on to review the July Minutes. Are there any corrections before we approve it?
- b. Rick, #2 b-ii, "Mayor Bohn" is misspelled.
- c. Menzi, add "Menzi Behrnd-Klodt" to attendees. #5 b-i, "Peter Shrake" is misspelled, and "Circus World" should be capitalized. #3 a-iii the phrase "over the last 20 years that they've been established" is confusing. Historic Madison Inc (HMI) has been established for longer than 20 years.
  - i. Kenneth, seconds Menzi's question about #3 a-iii.
  - ii. Rick, the "20 years" [in #3 a-iii] relates to how HMI raised funds to purchase the McVicar-Stein photograph collection from a commercial photographer. HMI then donated the collection to the Wisconsin Historical Society. HMI has thus spent 20 years or so indexing that Photograph Service collection.
- d. Abbie, motion to approve the July meeting minutes with the forementioned corrections. All in favor.

### **4. Introductions**

- a. Abbie, since we have a relatively new member of the board, Todd Larson, and a new program associate, Mara Rodewald, let's do introductions.

### **5. 2024-2026 Grant Updates**

- a. Abbie, we are nine months into our current operating grants, and we have accomplished much.
  - i. First, we hired Mara Rodewald as the new program associate in September. She started October 21<sup>st</sup>. Our program assistant, Lucinda Kue, finished her work term in August.
  - ii. Second, we posted two scholarship programs. However, we could not do the spring scholarship since we could not expend state funds until grant funds were confirmed. Mid-July we got official grant funding, so we were able to award three scholarships for the mid-October Local History and



Historic Preservation Conference. The recipients included: a current Madison Highschool student, a recent high school graduate, and a librarian at Racine Public Library. We had five total applications, an increase from last year. We hope to continue increasing awareness about the scholarship.

- iii. Third, we submitted our first report to NHPRC. We got feedback quickly, and our report was approved. Dan Stokes retired, and the NHPRC hired a new SHRAB coordinator, Jacob Lusk.
- iv. Finally, it is time to start thinking about a new grant. Typically, we apply for grants one year in advance and we are fortunate with the WHRAB's strategic plan that we know to start applying soon.

## **6. Landscape Survey Update and Survey Review**

- a. Jacob, one of our grant cycle goals is to get information on WI historical records intuitions via a landscape survey. As the existing contact lists are quite outdated, Mara Rodewald has been revising and updating the information. Survey development has been ongoing for the last one-two months. Using WHRAB's strategic plan to understand what to accomplish in the survey. The survey draft includes questions on:
  - i. Intuitional Background section to understand mission of the intuitions and their record-keeping purpose. Questions included: staffing, volunteering, profit, funding information, collection scope and access, current and future projects, and connections to established networks.
  - ii. WHRAB Awareness section to understand if, and in what capacity, they are using the WHRAB. Questions included: awareness of WHRAB itself, WHRAB's past projects (e.g. Wisconsin municipal records manual), WHRAB's scholarships, and interest level in grant funding help through the WHRAB.
  - iii. After surveys have been sent out and completed, information will be collected, turned into data and put on an excel sheet.



- b. Mara, on the current mailing list for the survey there are mostly libraries, clerk of circuit courts and register of deeds with a few museums and county historical societies. We are wondering what types of organizations we want to connect through the landscape project; only places with 2-D historic records or also places with 3-D historic objects as well?
  - i. Jacob, that is a good point. These are questions that we wanted to pose to the board before we move on with the landscape project.
- c. Kenneth, make sure people know what the acronyms mean. Are you going to request any kind of submission of a database of the collections that these archives have at any point or not?
  - i. Jacob, so specifics on what exactly are in those databases?
  - ii. Kenneth, yes at this point, do we want to know what is in these collections?
  - iii. Jacob, the question about the collections' scope will give base level understanding of what sort of collecting the intuitions do. Listing out what is in the database reaches a higher level of granularity. I think in the future it could be useful. Not sure if that is realistic to have in the survey right now. Open to disagreement on that.
  - iv. Kenneth, just curious.
  - v. Jacob, good point to define the acronyms to avoid assumptions.
- d. Anita, we could use our connections to professional organizations such as museum groups, or library associations, to spread the word about the survey. The Wisconsin public library association is separate for the academics. Rick can tell you all about that. We did a mentor grant a long time ago. The survey for that mentor grant was sent to smaller public libraires, not archives, and some of them had trouble with the terminology. Maybe we could do a test batch with a few people first to see where hangups with wording are.
  - i. Jacob, that is a poignant point. Cognizant of language being used with varied background.



- e. Menzi, not familiar with the terminology of, “the scope”. Is that referring to the size of whatever you have or what is the focus of what is collected?
- f. Rick, Jacob, can you give me an elevator speech about what the purpose of the survey is.
  - i. Jacob, elevator speech after reviewing strategic plan is threefold: first, to get an understanding of the landscape of historical institutions in state of Wisconsin (what type of institutions exist); second, further awareness of WHRAB; and third, build foundation for the WHRAB’s future goal to start developing networks between these intuitions.
  - ii. Rick, urge to go over questions. How will we use this piece of data or information. If you don’t know how to use it, you shouldn’t collect
  - iii. Jacob, direct and healthy way of determining the way of interest in. Cut from list if not going to be using it for purposes that are from the strategic plans.
  - iv. Rick, so you send out survey, get a 10% response.
  - v. Jacob, what do we do 10% also data in of itself. We would know our forms of contact are imperfect or that people are not interested in partaking.
  - vi. Rick, legendary when surveys from archives go out, makes sense to know what the follow up is. Second mailing? Phone calls?
  - vii. Jacob, yes, we will do multiple rounds since some are only on a seasonal basis in January February.
- g. Abbie, we did include in the budget mailing out surveys to do paper surveys. Table next year at the next Local history conference to get folks to. You might have to call 50 places. Hope email, physical mail. Building next connection with
  - i. Jacob, hopefully piggyback off affiliate list information as well.

## **7. 2025 Calendar Planning**

- a. Abbie, question of when to hold the 2025 meetings. The 2025-2026 calendar includes strategic plan deadlines that Mara will use to set up the year. Lucinda



Kue had been sending out surveys about meeting dates months in advance. If reasonably ok, would it be better to schedule one survey up in January or to set up all or if prefer multiple surveys?

- i. Menzi, no preference about whether to send out one January survey or multiple surveys. Request that after a doodle poll has been received to let us know the date as soon as possible, rather than only being sent a meeting invitation a couple weeks later.
- ii. Abbie, I will make a note of that.
- b. Abbie, it seems the 2025-2026 calendar was not shared correctly so there was no discussion for today. However, after the meeting, Mara will resend out the 2025-2026 calendar and the landscape survey questions.
  - i. We will get a late winter meeting scheduled sooner than later when the date will be sent out before the invite, hopefully in December. Clayborn Benson, would you be able to talk on behalf of the MKE Hip Hop/WI Black Historical Society as a GAA recipient in January or February?
    1. Clayborn, yes, we would be able to present something.
    2. Abbie, thank you, we will send out more details to come.

**8. Close**

- a. Abbie, motion to adjourn. All in favor.
- b. The meeting ended at 11:02 AM.