

WISCONSIN COUNCIL FOR LOCAL HISTORY AWARDS PROGRAM

The Awards Program consists of two parts, a Certificate of Recognition and an Achievement Award. Please note this packet contains detailed information on both the Certificate and Achievement Award, as well as reproduceable nomination forms for each.

The cycle for the Certificate is 22 months, within which the volunteer must complete 150 hours of service on a project(s) or activity. To receive an Achievement Award an individual or group must complete their project or activity within 34 months of its start date.

NOTE: There is no set “start date.” An individual or group may begin working toward a Certificate or Award at any time, as long as they complete it within the set cycle of 22 or 34 months.

The request for a Certificate or Award can be submitted at any time, however it will still be given at the fall conference of the year it was submitted, as long as it is received no later than September 10th of that year.

If you began working on either a Certificate or Award after last year’s conference, but have not yet completed the requirements necessary to receive them, you are eligible to submit the nomination at any time as long as you did not exceed the time limit of 22 months for the Certificate or 34 months for the Award.

A recipient of either the Certificate or Award can choose to receive it in person at the annual conference, designate someone to accept for them, or have it mailed to them. But, for planning purposes, whatever option is chosen must be communicated to the awards chairman at least one week prior to the conference.

Also, please note there is a required essay portion to the Achievement Award nomination. This is because checking an activity blank does not provide sufficient information on which to evaluate the individual’s activity.

WISCONSIN COUNCIL FOR LOCAL HISTORY AWARDS PROGRAM

Purpose/Mission

The Wisconsin Council for Local History (WCLH) will recognize and honor local historical societies and specialty museums, their individual members, and other organizations and individuals, as well as groups such as the Boy and Girl Scouts, who through their efforts in the form of time, talent, or treasure, contribute to the advancement, appreciation, and preservation of Wisconsin's local history heritage.

Individuals and organizations can be nominated by local societies in one of two categories based on the criteria listed.

Certificates of Recognition

Certificates will be awarded to a volunteer who contributes 150 hours or more to any project or activity completed within a 22-month period.

Achievement Awards

The following are eligible to receive Achievement Awards: local historical societies and specialty museums; their individual members, both salaried and volunteer; and other organizations and individuals, to include groups such as the Boy and Girl Scouts. Any project or activity related to an Achievement Awards must be completed within 34 months from its start date.

Nominations

Nominations for Certificates/Awards must be received by WCLA no later than September 10th. Recipients and local societies will be notified no later than September 20th. Certificates/Awards will be awarded at the fall conference. Recipients may choose to accept the Certificates/Awards either by mail or in person, or designate someone to accept for them. The committee chairman must be notified as to which option the recipient has chosen.

Local societies are urged to notify local media about certificates awarded and use this opportunity to encourage other organizations and individuals to assist them in their mission of preservation of the areas local history.

Emailed nominations are preferred. The nomination form can be emailed or mailed to:

Email address: kaschinska@hotmail.com

Mailing address: Mr. Lee Kaschinska

506 E. Terrace St.

Colby, WI 54421

CERTIFICATE OF RECOGNITION NOMINATION FORM

Name & Address of Affiliate:

Contact Information:

Name:

Address:

Phone #:

Email Address:

Name of the individual nominated as it will appear on certificate (use a separate nomination form for each individual nominated):

Start Date:

End Date:

Cannot exceed 22 months

Check all activities that the individual nominated for certificate participated in below, along with the number of hours volunteered by the individual to complete that activity.

Activities that qualify for certificate:

_____ Hours: _____ Doing maintenance and/or repair work of buildings or displays

_____ Hours: _____ Serving as a guide at the museum

_____ Hours: _____ Assisting in adding a display or diorama to the museum's exhibit

_____ Hours: _____ Completion of an inventory

_____ Hours: _____ Assisting in preparing and displaying historical items or documents for public viewing in a location such as a store, library or other business location

_____ Hours: _____ Assisting in or making a presentation at a school or other related location

_____ Hours: _____ Assisting or participating in a community presentation by a member of the local affiliate

Conducting or participating in an event or activity such as:

_____ Hours: _____ Fashion show

_____ Hours: _____ Historical festivals

_____ Hours: _____ Historical reenactment

_____ Hours: _____ House tours (not on museum grounds)

Activities that make the general public more aware of the local society's role in preserving area history and heritage

_____ Hours: _____ Publicity in the form of a newspaper story and/or series of articles or columns

_____ Hours: _____ TV/radio interviews or presentations

_____ Hours: _____ Publication of a pamphlet or brochure

_____ Hours: _____ Other (ie. cleaning, cataloguing, etc.) – Specific task: _____

The WCLH has tried to include every typical activity that a local affiliate might engage in; however, there are always unique opportunities to engage in activities not covered in this document. Affiliates who feel they have an activity that might be eligible for either a certificate/award should contact Lee Kaschinska at (715) 316-0151 or kaschinskal@hotmail.com for further information as to the activity's eligibility.

ACHIEVEMENT AWARD NOMINATION FORM

Name & Address of Affiliate:

Contact Information:

Name:

Address:

Phone #:

Email Address

Name of the museum, organization, group or individual nominated (use a separate nomination form for each award nomination):

Start Date:

End Date:

Cannot exceed 34 months

Indicate by checking below all activities that the museum, organization, group or individual nominated for the award completed or participated in.

Activities that qualify for Achievement Award:

Projects:

- Adding displays/dioramas to the museum's exhibits (2 or more)
- Collecting or preserving local oral histories (6 or more)
- Displaying historical items or documents for public viewing in a store, library or other business location (3 or more displays)
- Presenting at school or other related location (3 or more)
- Assisting or participating in a community presentation by a member of the local affiliate or invited speaker (4 or more)

Conducting or participating in an event or activity such as (choose 2 or more):

- Fashion show
- Historical festivals
- Historical reenactment
- House tours
- Significant participation in a public event (i.e. parade/festival)
- Campaign that increases membership by 15% or more

Activities that make the general public more aware of the local society's role in preserving area history and heritage:

- Publicity in the form of a newspaper story and/or series of articles or columns (4 or more)
- TV/radio interviews or presentation (2 or more)
- Publication of a book or magazine article

Restoration and preservation of artifacts:

Items in this category may be done by the affiliate in partnership with other individuals and organizations or by other individuals or organizations.

- Local monument restoration** (\$10,500 or more)
- Designation of a structure to the National Register of Historic Places**
- Placement of a State Historical Marker**
- Designation of a Rustic Road**
- Cemetery restoration** (\$10,500 or more)
- Donations to local historical organizations in cash or historical items** (\$10,500 or more)
- Restoration/repair/recognition of local structure (i.e. public buildings, businesses, homes)** (\$10,500 or more)
- Recognition of a private collection related to local history** (\$10,500 or more)

Preservation of local documents or archives by the local society or other individuals or organizations:

- Purchase of abstracts/title insurance records** (\$10,500 or more)
- Purchase of collections of historical documents** (\$10,500 or more)
- Purchase of collections of genealogical resources**
- Donations from local governments/school** (valued at \$10,000 or more)
- Collection and preservation of items (ie. maps, Civil War rosters)** (\$10,500 or more)

The WCLH has tried to include every typical activity that a local affiliate might engage in; however, there are always unique opportunities to engage in activities not covered in this document. Affiliates who feel they have an activity that might be eligible for either a certificate/award should contact Lee Kaschinska at (715) 316-0151 or kaschinskal@hotmail.com for further information as to the activity's eligibility.

On a separate page, please attach a brief summary, not to exceed 300 words, of the activities you have indicated qualify this individual, organization, or group for an Achievement Award. Please identify all those involved; a summary of their actions in terms of time, talent, or treasure; and the result in terms of the project's impact on the affiliate, museum, and the local community.