

WISCONSIN HISTORICAL RECORDS ADVISORY BOARD

In Association with the Wisconsin Historical Society



Governor's Archives Award 2020 Nomination Cover Sheet

For detailed instructions, see reverse of this page. Please complete a separate form for each nomination. **Completed nominations must be received by Tuesday, March 10, 2020.**

Award Category (check one):

- Archival Achievement Award
- Archival Innovation Award
- Archival Advocacy Award

Name and Address of Individual or Organization being nominated:

Name:

Street

City:

State:

Zip:

Name and Address of Contact Person (If nominee is an institution or organization):

Name:

Street:

City:

State:

Zip:

Name and Contact Information of Nominator:

Name:

Street:

City:

State:

Zip:

Telephone:

E-mail address:



Governor's Archives Awards 2020 **How to Submit a Nomination**

A complete nomination packet has three parts:

- The nomination cover sheet
- A description of the nominee
- Supporting materials

Detailed eligibility information can be found on the Wisconsin Historical Society's website:

<https://www.wisconsinhistory.org/Records/Article/CS3616>

Nomination cover sheet: A completed copy of the nomination cover sheet must be included with the nomination.

Description of the program, collection, issue or individual being nominated: A typewritten, double-spaced narrative describing the archival program, collection, issue, or individual being nominated must be included in the nomination packet. The narrative *may not exceed* five (5) double-spaced pages. A brief timeline of events must also be included in the nomination packet.

Supporting materials: Nominations must also include supporting material to establish the merits of the work being nominated. All submitted supporting materials become the property of WHRAB and will not be returned.

If the nomination is for an original work, submit five (5) copies of the work. Examples include but are not limited to films, videos, written lectures, photographs, collection finding aids, databases, and compact discs.

If the nomination is for a new or significantly expanded archival program, and at the discretion of the nominator, three (3) letters of support ***MAY*** be submitted from individuals not affiliated with the program, but who have substantial knowledge of the activities being nominated. Each letter *may not exceed* three (3) typewritten pages.

For questions regarding supporting materials, call (608) 264-6478. The cover sheet, description, and supporting materials must be received by Tuesday March 10, 2020. Send nomination packet to:

Wisconsin Historical Society
Governor's Archives Awards
Attention: Abbie Norderhaug
816 State Street, Room 430
Madison, WI 53706

Abbie.norderhaug@wisconsinhistory.org