## 2019
**WISCONSIN HISTORICAL SOCIETY -
WISCONSIN COUNCIL FOR LOCAL HISTORY
MINI-GRANT APPLICATION**

### AFFILIATE INFORMATION

<table>
<thead>
<tr>
<th>Name of Society:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Society FEIN number (required):</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>City, State, Zip:</td>
<td></td>
</tr>
<tr>
<td>Telephone Number:</td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
</tr>
</tbody>
</table>

### NAME FOR THE INDIVIDUAL MOST FAMILIAR WITH THE PROPOSED PROJECT

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Number:</td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
</tr>
</tbody>
</table>

### TITLE OF PROJECT:

______________________________________________________________________________________
______________________________________________________________________________________

### PLEASE COMPLETE THE FOLLOWING

1) CATEGORY OR CATEGORIES INTO WHICH THE PROJECT FALLS (SEE INSTRUCTIONS)

- [ ] Archival Supplies
- [ ] Past Perfect
- [ ] Storage
- [ ] Digitization
- [ ] Climate Control
- [ ] Computer hardware
- [ ] Training
- [ ] Conservation Supplies

2) IS YOUR SOCIETY A CURRENT AFFILIATE OF THE WISCONSIN HISTORICAL SOCIETY? *

- [ ] YES
- [ ] NO

*Organization must be an affiliate to apply

3) IS YOUR SOCIETY CURRENT IN FILING ANNUAL REPORTS WITH THE WISCONSIN HISTORICAL SOCIETY? *

- [ ] YES
- [ ] NO

*Annual report for 2019 must be filed prior to applying for a mini-grant

4) IS YOUR SOCIETY LISTED ON THE IRS WEB SITE AS A PUBLIC CHARITY TO WHICH TAX DEDUCTIBLE CONTRIBUTIONS CAN BE MADE? *

- [ ] YES
- [ ] NO

*Check eligibility: https://apps.irs.gov/app/eos/
or contact Field Services staff for help at fieldservices@wisconsinhistory.org
5) HAS YOUR SOCIETY APPLIED FOR A MINI-GRANT DURING THE PAST 5 YEARS?
   □ YES  □ NO

6) HAS YOUR SOCIETY BEEN AWARDED A MINI-GRANT DURING THE PAST 3 YEARS?
   □ YES  □ NO

7) IF YOUR SOCIETY IS A FIRST-TIME APPLICANT, HAS IT CONSULTED WITH FIELD SERVICES STAFF?
   □ YES  □ NO

8) HAS THE PERSON COMPLETING THIS APPLICATION VIEWED THE WISCONSIN HISTORICAL SOCIETY WEBINAR THAT GIVES INSTRUCTIONS AND TIPS FOR SUBMITTING SUCCESSFUL APPLICATIONS? *
   *Webinar will take place March 20, 2019, email fieldservices@wisconsinhistory.org for the link
   □ YES  □ NO

PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE STORY OF YOUR SOCIETY:
PLEASE COMPLETE THE FOLLOWING

IN 300 WORDS OR FEWER, TELL US THE NEED OR PROBLEM THE PROPOSED PROJECT WILL ADDRESS:

IN 300 WORDS OR FEWER, TELL US HOW THE ACTIVITIES OR PRODUCTS TO BE USED IN THE PROJECT WILL ADVANCE THE NEED OR HELP SOLVE THE PROBLEM YOU HAVE IDENTIFIED:
### PLEASE PROVIDE US WITH THE FOLLOWING STATEMENT OF SOURCES AND USES OF FUNDS FOR THE PROJECT:

#### SOURCES OF FUNDS

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MINI-GRANT FUNDS</td>
<td>$____________</td>
</tr>
<tr>
<td>MATCHING FUNDS</td>
<td>$____________</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT FUNDS</strong></td>
<td>$____________</td>
</tr>
</tbody>
</table>

#### USES OF FUNDS

<table>
<thead>
<tr>
<th>Use</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SYSTEMS AND SOFTWARE FOR RECORDING, INVENTORYING, AND ACCESSING COLLECTIONS</td>
<td>$____________</td>
</tr>
<tr>
<td>MATERIALS AND ITEMS TO MAINTAIN AN APPROPRIATE ENVIRONMENT FOR COLLECTIONS</td>
<td>$____________</td>
</tr>
<tr>
<td>CONSERVATION MATERIALS</td>
<td>$____________</td>
</tr>
<tr>
<td>TRAINING MATERIALS AND EXPENDITURES (ANY TRAVEL AT $0.14/MILE)</td>
<td>$____________</td>
</tr>
<tr>
<td>HARDWARE FOR COLLECTIONS MANAGEMENT AND ACCESS</td>
<td>$____________</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT FUNDS</strong></td>
<td>$____________</td>
</tr>
</tbody>
</table>

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NAME OF THE PERSON SUBMITTING THIS APPLICATION: __________________________________________

APPLICANT’S SIGNATURE:___________________________________________      DATE: _________________

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PLEASE SUBMIT 1 PAPER COPY OF THIS APPLICATION BY MAY 17, 2019 TO:

FIELD SERVICES PROGRAM
WISCONSIN HISTORICAL SOCIETY
816 STATE STREET
MADISON, WISCONSIN 53706

THANK YOU!

CONTACT YOUR FIELD SERVICES REPRESENTATIVE WITH QUESTIONS:

RICK BERNSTEIN
SOUTHERN REGION FIELD SERVICES REPRESENTATIVE
608-608-264-6583  rick.bernstein@wisconsinhistory.org

JANET SEYMOUR
NORTHERN REGION FIELD SERVICES REPRESENTATIVE
715-836-2250  janet.seymour@wisconsinhistory.org