

The “LATER” Packet

Before the State Event – What You Need to Know



WISCONSIN
HISTORICAL
SOCIETY

NHD
NATIONAL
HISTORY DAY

2017 NHD STATE EVENT – SCHEDULE

7:30am	<p>Check-in Desk opens.</p> <p><i>Students should register at the Check-In Desk at least 30 minutes before their assigned First Round judging times.</i></p>	Grainger Hall, Main Lobby 975 University Ave
7:30am – 9:00am	<p>Exhibit Hall opens for set-up.</p> <p><i>These times are firm. No students will be allowed to set up before 7:30am. All students must finish setting up by 9:00am.</i></p>	Gordon Event Center Symphony Room, 2nd Floor 770 W. Dayton St.
8:00am – 9:00am	<p>Documentary Rooms open for students to test their technology.</p>	Grainger Hall
9:00am – 9:30am	<p>Judges' Preview for Exhibits</p> <p><i>Everyone but the judges will leave the Exhibit Hall.</i></p>	Gordon Event Center Symphony Room, 2nd Floor
9:00am – 1:00pm	<p>First Round Judging for Documentaries, Papers, Performances, and Websites</p> <p><i>Students will present their projects to the judges at their assigned times.</i></p>	Grainger Hall
9:30am – 1:00pm	<p>First Round Judging for Exhibits</p> <p><i>Students will be called into the Exhibit Hall one at a time to discuss their project with the judges.</i></p>	Gordon Event Center Symphony Room, 2nd Floor
1:00pm – 2:00pm	<p>Exhibit Hall opens for public viewing.</p>	Gordon Event Center Symphony Room, 2nd Floor
1:30pm*	<p>Final Round participants are announced for all categories.</p> <p><i>*Announcements times will vary. Results will be posted as soon as the First Round judges submit their decisions.</i></p>	Grainger Hall, Main Lobby Results will also be online at nhdinwi.weebly.com
2:00pm	<p>Final Round Judging for Documentary and Performances</p> <p><i>Students will present their projects according to a posted schedule.</i></p> <p>Final Round Judging for Exhibits, Papers, and Websites</p> <p><i>Judges will evaluate the projects in private.</i></p>	Various Locations
4:00pm – 5:00pm	<p>Exhibit Hall opens for students to remove their projects.</p>	Gordon Event Center Symphony Room, 2nd Floor
6:00pm	<p>Awards Ceremony</p>	Gordon Event Center Overture Room, 2nd Floor
After Awards Ceremony	<p>National Contest Meeting</p> <p><i>All students who advance to the National Contest will attend a short meeting immediately after the Awards Ceremony is over.</i></p>	Gordon Event Center Overture Room, 2nd Floor

2017 NHD STATE EVENT – FAQ

SPECIAL SCHEDULING REQUESTS

We know that there are other large events scheduled on Saturday, April 22nd, 2017. The National History Day in Wisconsin staff will try to accommodate requests when assigning times for First Round judging between 9:00am and 12:00pm. However, we ask you to use discretion when requesting a special time. Hundreds of students from all parts of Wisconsin will be attending this event, and we appreciate your flexibility. All requests should be submitted to the National History Day in Wisconsin staff at nhdinwi@gmail.com as soon as possible and **no later than Friday, April 14th, 2017**. We will accommodate requests in the order that we receive them.

TITLE PAGE

Consult Section III, Rule 14 of the NHD Contest Rulebook for information about your project's title page.

*“A title page is required as the first page of written material in every category. Your title page must include **only** the title of your entry, your name(s), the contest division and category in which you are entered, and applicable word counts.”*

In particular, your title page **cannot** include the name of your teacher, school, or hometown.

DRESS CODE

There is no required dress code for participation in the event. However, most students will opt for business casual and avoid jeans, sweatshirts, flip-flops, etc.

PHOTOGRAPHY AND VIDEOGRAPHY

Official event photographers and videographers may be present to document the State Event, including but not limited to projects, general event locations, judging, final round performances, and the Awards Ceremony. Friends, teachers, and family members are welcome to take photos and video of the event. However, we also ask that you make every effort not to interfere with the event in any way.

For projects in the Performance category, audience members must ask for and receive permission from the student performer(s) before taking photo or video of the performance.

PROHIBITED MATERIALS

Consult Section II, Rule 10 of the NHD Contest Rulebook for information about prohibited materials at competitions:

“Items potentially dangerous in any way—such as weapons, firearms, animals, organisms, plants, etc.—are strictly prohibited. Such items will be confiscated by security personnel or contest officials. Replicas of such items that are obviously not real are permissible.”

If you have specific questions, please email the National History Day in Wisconsin staff at nhdinwi@gmail.com or historyday@wisconsinhistory.org

WHEELCHAIR ACCESSIBILITY

All event locations are wheelchair accessible. If you have specific questions before the event, please email the national History Day in Wisconsin staff at nhdinwi@gmail.com. If you have specific questions on the day of the event, please ask the volunteers in the lobby of Grainger Hall.

T-SHIRT SALES

National History Day in Wisconsin t-shirts will be sold in the lobby of Grainger Hall during the State Event. Sizes S, M, L, and XL are \$10. Sizes XXL and XXXL are \$12. We accept cash and checks made out to the Wisconsin Historical Society.

2017 NHD STATE EVENT – DOCUMENTARIES

Bring at least 4 copies of your title page, process paper, and bibliography!

LOCATION: Grainger Hall, 975 University Avenue

Register at the Check-in Desk in the lobby of Grainger Hall, which opens at 7:30am.

TESTING YOUR TECHNOLOGY

Documentary rooms will open by 8:00 am. We recommend that you test the equipment in your assigned room before judging begins at 9:00 am or during the mid-morning break in your room's judging schedule if your Room Monitor says that it's ok. Be courteous. Don't let your equipment tests interfere with your room's schedule.

Each room will be equipped with a media console which will accommodate DVD and laptop projection through a 15-pin VGA cable connection. If your project is on a DVD, then we recommend that you test it on a standard, non-computer-based DVD player before the State Event to ensure that it will play. **Bring an extra copy of your DVD, plus a copy of your project in at least one other format as a backup.** Do not rely entirely on YouTube. Do not rely entirely on a flash drive. Always have at least two formats.

Students should bring their own laptop if their documentaries cannot be played with a standard, non-computer-based DVD player. Mac users will need an Apple VGA Display Adapter to connect their computer to the media console.

If you have trouble playing your documentary, tell your Room Monitor or your judges. They will find a member of the Grainger Hall A/V support staff to help. Judges will not count delays due to technology problems against your project. However, they may move on to evaluate other projects while your technology problems are being fixed and view your project later in the day.

JUDGING PROCESS

Arrive at your room **at least 20 minutes before your assigned First Round judging time.** The judges will take four copies of your process paper and bibliography as soon as the previous student's interview is finished. They will read these materials while you set up your project, and they will tell you when they are ready to view your documentary. You will have 5 minutes to set up your project, 10 minutes to play your documentary, and 5 minutes to remove your equipment and be interviewed. Please remove your equipment promptly so that the next student can begin setting up.

Judges will select two entries from each First Round room to advance to a Final Round of competition. The names of the Final Round participants will be announced starting at 1:30pm in the lobby of Grainger Hall and online at <http://nhdinwi.weebly.com>. Final Round participants will present their documentaries again during the afternoon for another panel of judges, without an interview, beginning at 2:00pm.

If you know that you can't be present for your category's Final Round, please make arrangements to have your teacher, another student, or a National History Day in Wisconsin staff member play your documentary in your place. You will need to provide 2 copies of your documentation (Title Page+ Process Paper + Annotated Bibliography).

AUDIENCE

Documentaries and interviews are open to the public, but **audience members may only enter and leave the room during the set-up and interview periods.** Make sure your friends and family arrive on time.

2017 NHD STATE EVENT – EXHIBITS

Bring 4 copies of your title page, process paper, and bibliography!

LOCATION: Gordon Event Center (2nd Floor: Symphony Meeting Room) 770 W. Dayton Street

Register at the Check-in Desk in the lobby of Grainger Hall, which opens at 7:30am.

SET-UP AND TAKE-DOWN

Your exhibit should be ready in your assigned space before the Exhibit Hall closes to the public at 9:00 am. **You will not be allowed to start setting up your exhibit before 7:30 am.** You will be able to pull up directly in front of the Gordon Event Center in order to unload your project. Leave four copies of your process paper and bibliography out for your First Round judges.

You cannot have assistance from adults while setting up their projects. By NHD rules, adults may only perform tasks that would be dangerous for students to carry out themselves (e.g. operate a power tool). If you request electricity for your project when you register for the State Event, then you will need to bring an extension cord.

You must remove your exhibit between 4:00 pm and 5:00 pm. Exhibits remaining after 5:00 pm will be discarded or used as educational samples. There will be open space in the back of the Awards Ceremony venue where student can store their exhibits after 5:00 pm until they leave.

PROCESS PAPERS

All exhibits must include a process paper with a title page containing the following five pieces of information: the title of the project, the name(s) of the student(s), the project's division, the project's category, **and the number of student-composed words in the exhibit.** This word-count applies only to student-composed text in the exhibit itself, not to quoted material in the exhibit or to student-composed words in the process paper or annotated bibliography.

If you would like guidance on how to count the words in an exhibit, please refer to rule B3 on page 23 of the NHD Rule Book at www.nhd.org/images/uploads/RuleBook14.pdf.

JUDGING PROCESS

Plan to arrive at the Exhibit Hall at least 15 minutes before your assigned First Round judging time. Watch the monitor outside of the Exhibit Hall. **Do not enter the Exhibit Hall until you see your name turn green.** No one but the students being interviewed will be allowed into the Exhibit Hall while judging is taking place.

The entries in each exhibit category will be divided into two or three First Round groups. Judges will select exhibits from each First Round group to advance to a Final Round of competition. The Final Round exhibits will be announced starting at 1:30pm in the lobby of Grainger Hall starting and online at <http://nhdinwi.weebly.com>. Exhibits in the Final Round will be evaluated in private by another panel of judges during the afternoon, while the Exhibit Hall is closed to the public. There will be no student interviews during the Final Round.

IMPORTANT NOTE ABOUT VALUABLES

NHD and its sponsors are not responsible for damage to projects or personal belongings during event activities. Although Room Monitors will be nearby during the competition, National History Day in Wisconsin staff or volunteers should not be asked to hold or "guard" particular items at any time. If you decide to leave a valuable item at your exhibit or performance prop space, you must take responsibility for its security when rooms are open to the public.

2017 NHD STATE EVENT – PERFORMANCES

Bring at least 4 copies of your title page, process paper, and bibliography!

LOCATION: Grainger Hall, 975 University Avenue

Register at the Check-in Desk in the lobby of Grainger Hall, which opens at 7:30 am.

TRANSPORTING AND STORING PROPS

If spare rooms are available, National History Day in Wisconsin staff may assign rooms for storing props, sets, and costumes during the day in Grainger Hall. We will include information about those rooms in the packet which you will receive on the morning of the State Event when you register at the Check-In Desk in the lobby of Grainger Hall. You are always responsible for your belongings' security.

We recommend that you pack a repair kit with safety pins, needles, thread, tape, glue, and whatever else you might need to fix damage to your props and costumes.

Do not assume that any props or set pieces will be available for your use when you arrive at Grainger Hall. In particular, we cannot guarantee that there will be free-standing chairs and tables available in your room. If you need them, then you should bring them.

JUDGING PROCESS

Plan to arrive at your room ***at least 20 minutes before your assigned First Round judging time***. Your Room Monitor or judges will tell you when to start setting up your equipment. The judges will take four copies of your process paper and bibliography as soon as the previous student's interview is finished. They will look over these materials and let you know when they are ready to view your performance. You will have at least 5 minutes to set up, 10 minutes to perform, and 5 minutes to remove your props and be interviewed by the judges. ***Students may not have assistance from adults in setting up or removing any equipment for their project.*** The previous student(s) may be interviewing while you set up, so please be considerate.

Judges will select performances in each First Round room to advance to a Final Round of competition. Final Round participants will be announced starting at 1:30 pm in the lobby of Grainger Hall and online at <http://nhdinwi.weebly.com>. Final Round performance students will present their projects again during the afternoon for another panel of judges, without an interview, beginning at 2:00 pm. ***In the performance categories, you must be present for the Final Round in order to qualify as a National Finalist.***

AUDIENCE

Performances and interviews are open to the public, but ***audience members may only enter and leave the room during the set-up and interview periods.*** Make sure your friends and family arrive on time.

Official event photographers and videographers may be present at the State Event. For projects in the Performance category, ***audience members must ask for and receive permission from the student performer(s) before taking photo or video*** of the performance.

2017 NHD STATE EVENT – PAPERS

LOCATION: Grainger Hall, 975 University Avenue

Register at the Check-in Desk in the lobby of Grainger Hall, which opens at 7:30 am.

SUBMITTING PAPERS

Follow the instructions on p. 1 of your “Now” packet. ***Papers submitted via Google Docs will not be accepted.*** Make sure that the title page of your paper contains your name, your project’s title, your division and category (i.e. “Junior Paper” or “Senior Paper”), and the number of words in your paper. Your title page cannot include any other information besides those four things.

JUDGING PROCESS AND PUBLIC VIEWING

The judges will read your paper before the State Event and meet with you privately for 10-15 minutes to discuss your work. No one else will be allowed to accompany you into the interview room. ***Judges will not return your papers to you during the interview.*** You’re welcome to bring a copy of your paper to your interview, but you don’t have to.

Judges will select papers from each First Round room to advance to a Final Round of competition. Final Round participants will be announced starting at 1:30 pm in the lobby of Grainger Hall and online at <http://nhdinwi.weebly.com>. Final Round papers will be evaluated in private by another panel of judges during the afternoon, with no interviews.

All papers at the State Event will be available for public viewing at nhdinwi.weebly.org.

2017 NHD STATE EVENT – WEBSITES

LOCATION: Grainger Hall, 975 University Avenue

Register at the Check-in Desk in Grainger Hall, which opens at 7:30 am.

SUBMITTING WEBSITES

Follow the instructions on p. 1 of your “Now” packet. Make sure that the homepage of your website contains your name, your project’s title, your division and category (e.g. “Junior Group Website”), and the number of student-composed words in your website. ***Your annotated bibliography and process paper must be part of your website.*** It’s fine to include them as PDF downloads, but you cannot embed them as Google Docs or render them in any other format which would allow you to continue editing them after the NHD Website Editor locks the projects on the submission deadline. You don’t have to provide printed copies of your bibliography and process paper for your judges at your interview.

JUDGING PROCESS AND PUBLIC VIEWING

The judges will review your website before the State Event and meet with you privately for 10-15 minutes to discuss your work. No one else will be allowed to accompany you into the interview room. ***Students are not required to bring laptops*** to the State Event. There will be a laptop computer for reference in each website interview room.

Judges will select websites from each First Round room to advance to a Final Round of competition. Final Round participants will be announced starting at 1:30pm in the lobby of Grainger Hall and online at <http://nhdinwi.weebly.com>. Final Round websites will be evaluated in private by another panel of judges during the afternoon, with no interviews.

All websites at the State Event will be available for public viewing at nhdinwi.weebly.org.

2017 NHD STATE EVENT – INTERVIEW PRACTICE

Every year, the National History Day Wisconsin staff meets with lots of students who are nervous about their interviews with the judges. Here is a list of sample questions based on interviews at past NHD competitions. Your judges won't necessarily stick to this list. They are free to ask you whatever they like. But these are good questions to practice with, if you're nervous. Don't worry if you can't answer all of the "Challenge" questions. They're meant to feel like curveballs. You should use them to practice keeping your poise and answering calmly even when you feel like you've been caught off-guard.

BASIC

1. How did you pick this topic?
2. How did you pick this category (documentary, exhibit, etc.)?
3. If you worked in a group, how did you divide up the work? Who was responsible for what?
4. How did you begin your research process? What was the *first* thing that you looked up, and what did it lead to?
5. What was your most useful primary source?
6. Were there any primary or secondary sources which you tried to find but couldn't?
7. What is the main takeaway from your project? What will you still remember about it 10 or 20 years from now?
8. How does your topic connect to this year's NHD theme?
9. If you advanced to National Contest and kept working on your project, what changes would you make next?
10. Is there anything else that you'd like us [the judges] to know, while we evaluate your work? Is there anything else that you were hoping would come up in this interview, which we haven't talked about yet?

INTERMEDIATE

11. Did you find any controversy about your topic? Did you find any instances in which people disagreed?
12. Did you find anything that surprised you? Did you find anything which you didn't expect to be true at first?
13. Did you find anything that you wanted to include in your project but couldn't because of time/space limit?
14. Who benefited from the events involved in your topic? Who was hurt by them?
15. At what point in your research and writing process did you choose your thesis statement?
16. What do you think are the biggest weaknesses of your own project?
17. How did you decide which facts to include in your project and which facts to leave out?
18. Did you have any trouble deciding which of your sources were primary and which were secondary?
19. Did you have any trouble deciding how to connect your topic to this year's theme?
20. If you were starting this project over from the very beginning, what would you make sure to do differently?

CHALLENGE

21. If your topic had never happened, what do you think would have gone differently in history as a result?
22. If your topic had never happened, what do you think *wouldn't* have gone differently? What would have stayed the same, regardless?
23. What caused your topic to happen? What changes in history could have prevented it from happening?
24. How does your project differ from or improve upon existing secondary source research about this topic?
25. What question were you *most* afraid that your NHD judges might ask you today? What question about your topic do you feel *least* prepared to answer well?

2017 NHD STATE EVENT – ACCOMODATIONS

Madison has variety of events scheduled every Saturday, from athletic contests to political events to state championships like National History Day. Those events can make parking a challenge in downtown Madison, so we recommend that you arrive at the State Event early, with patients and an open mind.

Most National History Day in Wisconsin attendees will prefer to park in the State Street/Campus Ramp lot or the Grainger Hall lot and walk to the event locations. There are also several other parking options in the area.

GRAINGER HALL RAMP	975 University Ave Enter on Brooks St, between University and Johnson	Full day: \$12.00	5-minute walk to event locations
STATE STREET/ CAMPUS RAMP	415 N. Lake Street	Full day: \$5.00	
UNIVERSITY SQUARE PARKING RAMP	Enter on North Lake St, between Johnson and University	\$2.00/hour	
FLUNO CENTER – LOT 83	601 University Ave	Full day: \$12.00	
SOUTHEAST CAMPUS RAMP – LOT 46	301 N. Lake St	Full day: \$12.00	
STATE STREET/ CAPITOL RAMP	200 N. Carroll St	Full day: \$5.00	15-minute walk to event locations

Hotels outside of the downtown area will generally offer lower rates, but longer commutes to the contest events. If you do stay in the downtown/campus area, the following hotels are closest to the competition locations:

DOUBLETREE	525 W. Johnson St	(608) 251-5511	\$161	One car per room free in hotel ramp	Less than 10-minute walk to even locations
MADISON CONCOURSE HOTEL	1 W. Dayton St	(608) 258-8321	\$155 - \$175	Parking is \$7/night. Low clearance.	18-minute walk to event locations
HAMPTON INN	440 W. Johnson St	(609) 255-0360	\$229	Parking is \$12/night	10 minutes
BEST WESTERN INN ON THE PARK	22 S. Carroll St	(608) 285-8000	N/A	One car per room free in hotel lot	20 minutes
HYATT PLACE	333 W. Washington Ave	(608) 257-2700	\$177- \$182	Parking \$10/night	15 minutes

2017 NHD STATE EVENT – AFTERWARDS

PUBLISHING STATE EVENT RESULTS

On the Monday following the State Event, the National History Day Wisconsin staff will email a copy of the competition results to all NHD teachers and post the results online at www.wisconsinhistory.org/teachers/historyday. National History Day Wisconsin staff will not be available for phone inquiries until the results are published online on Monday, April 24th, 2017.

COMMENT SHEETS

Judges' comment sheets from the State Event provide constructive feedback to help students improve their work in the future and also to help students understand how the judges reached their decisions about the results of the competition. Comment sheets and participation certificates will be sorted by school and mailed to each lead NHD teacher after the State Event. If judges have written additional comments on entries in the Paper category, those papers will be returned as well. Process papers for all other categories will not be returned.

COMPLAINT POLICY

If you would like to dispute the results of the State Event, you must submit your complaint in writing to the National History Day Wisconsin staff at nhdinwi@gmail.com. Complaints submitted through any other channel will not be investigated. While you should feel welcome to contact the Wisconsin NHD staff with questions, you should also bear in mind that all judges' decisions at the State Event are final.

ADVANCING TO THE NATIONAL CONTEST

At the Award Ceremony, presenters will announce the Special Awards winners as well as two National Finalist entries in each category. The National Finalists are eligible to attend The Kenneth E. Behring National History Day Contest from June 11 - 15, 2017. **Judges will also select a first honorable mention and second honorable mention entry in each category.** In the event that one of the National Finalist entries in a given category can't participate in the National Contest, the State Coordinator will invite the first honorable mention to attend, and then the second honorable mention if necessary.

The National Contest is held at the University of Maryland – College Park, which is located just a short Metro ride from downtown Washington, D.C. The Wisconsin students travel as a team and stay in dormitories on campus with selected history teachers as chaperones. At the National Contest, judging is just one part of an exciting week filled with opportunities to explore the nation's capital and meet students from across the country.

Registration materials for the National Contest are due on **Tuesday, May 16th, 2017**. Because of the tight turnaround between the state and national competitions, we ask that all National Finalists work closely with the State Coordinator to confirm their attendance at the National Contest and seek feedback on their projects as soon as possible.

NATIONAL CONTEST MEETING

An important meeting will be held immediately after the Awards Ceremony at the State Event for students who are eligible to attend the National Contest. We will distribute information on registration, funding options, and other logistics at this time. **If you qualify for the National Contest but miss the National Contest Meeting, please contact the Wisconsin NHD staff as soon as possible.** You must contact us even if a teacher, parent, or other representative attended the meeting for you. It's important that we speak with all National Finalists directly to help them prepare for the National Contest.